

PROPOSAL FOR participants

NAME OF THE AGENCY:

Name of ReSPA Activity:

Event starts:

Visit ends:

Arrival date:

Departure date:

OTHER REQUIREMENTS:

COMMENTS	TRANSFER DESTINATION			PRICE for a taxi (3 seats)	Price for minivan			
	TOTAL							€ -

Amount to be approved under this procurement request for purchase of flight tickets amounts at

€

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Date: _____ 2018.

PO No 1 Submitted By: _____ PO approved by PM: _____

PO approved by PM: